



CITY OF GUNNISON
REQUEST FOR PROPOSALS (RFP No. 26-11)
Parks & Rec Program and Payment Software

ISSUED: June 16, 2026
QUESTIONS DUE DATE & TIME: July 9, 2026, 5:00 PM MDT
PROPOSAL DUE DATE & TIME: July 21, 2026, 2:00 PM MDT

SUBMIT QUALIFICATIONS ELECTRONICALLY: Rocky Mountain E-Purchasing System ("RMEPS"): portal at <https://www.bidnetdirect.com/colorado>

ATTACHMENT A – PRICE FORM

RFP NO. 26-11
PARKS & REC PROGRAM AND PAYMENT SOFTWARE

Vendor Name: _____
Contact Name: _____
Email: _____
Phone: _____

The Respondent shall provide all pricing necessary to furnish the software, implementation, support, and services described in the Scope of Services. All fees shall be clearly identified. The City may reject incomplete or unclear pricing.

1. ANNUAL FEES

Description	Price	Comments
Annual Software Subscription	\$ _____	
Annual Hosting / Cloud Fees	\$ _____	
Annual Support & Maintenance	\$ _____	
Annual Licensing (per user or site)	\$ _____	

Description	Price	Comments
Other Annual Fees (specify)	\$ _____	_____

2. MONTHLY FEES

Description	Price	Comments
Monthly Subscription (if applicable)	\$ _____	_____
Monthly Support	\$ _____	_____
Other Monthly Fees (specify)	\$ _____	_____

3. TRANSACTION FEES

Description	Price	Comments
Online Transaction Fee	\$ _____	_____
In Person Transaction Fee	\$ _____	_____
Refund Processing Fee	\$ _____	_____
Credit Card Gateway Fee (if applicable)	\$ _____	_____
Other Transaction Fees (specify)	\$ _____	_____

4. IMPLEMENTATION & SETUP FEES

Description	Price	Comments
Implementation / Configuration	\$ _____	_____
Staff Training	\$ _____	_____
Onboarding / Go Live Support	\$ _____	_____
Integration Fees (Finance, Calendar, etc.)	\$ _____	_____

Description	Price	Comments
Customization Fees	\$_____	_____
Other Setup Fees (specify)	\$_____	_____

5. DATA MIGRATION & EXPORT FEES

Description	Price	Comments
Data Migration (initial)	\$_____	_____
Data Cleanup / Formatting	\$_____	_____
Data Export (upon termination)	\$_____	_____
Other Data Related Fees (specify)	\$_____	_____

6. OPTIONAL MODULES / ADD-ONS

Module / Feature	Price	Comments
_____	\$_____	_____
_____	\$_____	_____
_____	\$_____	_____

7. CONTRACT TERM OPTIONS

Term	Price	Comments
1-Year Contract	\$_____	_____
3-Year Contract	\$_____	_____
5-Year Contract	\$_____	_____

8. ADDENDA ACKNOWLEDGMENT

The Respondent acknowledges receipt of the following addenda:

- Addendum 1: Yes ___ / No ___
- Addendum 2: Yes ___ / No ___
- Addendum 3: Yes ___ / No ___

(Additional addenda may be listed as needed.)

AUTHORIZED SIGNATURE

I hereby certify that the prices provided above are accurate and binding for the purposes of this RFP.

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____
